



# APPLICATION FOR CERTIFICATION OR LICENSE BY RECIPROCITY

P.O. Box 12188, Austin, Texas 78711-2188

FEES	RECEIPT NUMBER	AMOUNT	MONEY TYPE	DATE RECEIVED
CERTIFIED GENERAL		\$640.00		
CERTIFIED RESIDENTIAL		\$540.00		
LICENSED RESIDENTIAL		\$480.00		

DO NOT WRITE ABOVE THIS LINE

**ALL INFORMATION MUST BE TYPED OR PRINTED IN INK. MAKE CHECKS OR MONEY ORDERS PAYABLE TO TALCB. SHOULD AN APPLICANT NOT BECOME LICENSED OR CERTIFIED, AND THIS APPLICATION EXPIRES, THE \$80 NATIONAL REGISTRY FEE WILL BE REFUNDED.**

PLEASE NOTE: All requirements of the application, including fingerprinting for a criminal history check, must be satisfied within 12 months after the date the application is received by TALCB or the application will expire. For additional information regarding fingerprinting requirements, including how to schedule an appointment, please visit [www.talcb.texas.gov/fingerprint-requirements](http://www.talcb.texas.gov/fingerprint-requirements).

Under oath I certify that I am currently a certified or licensed real property appraiser in compliance with Title XI, FIRREA, at the same level in which I seek licensure or certification in Texas. (*check only one*)

- CERTIFIED GENERAL Real Property Appraiser \_\_\_\_\_  
Certification No. \_\_\_\_\_ State of current licensure \_\_\_\_\_
- CERTIFIED RESIDENTIAL Real Property Appraiser \_\_\_\_\_  
Certification No. \_\_\_\_\_ State of current licensure \_\_\_\_\_
- LICENSED RESIDENTIAL Real Property Appraiser \_\_\_\_\_  
License No. \_\_\_\_\_ State of current licensure \_\_\_\_\_

1. Full Legal Name: _____ Last First Middle		
2. Social Security Number: _____		3. Drivers License or State ID Number: _____ State
4. Date of Birth: _____		5. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
6. Ethnic Group: <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Decline to respond		

**7. Mailing Address and Contact Information: (Post Office Box may be used)**

\_\_\_\_\_  
Number, Street and Apt No.

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-mail Address

**8. Place of Business Address and Contact Information: (Must be a fixed street address, not a Post Office Box)**

\_\_\_\_\_  
Number, Street and Suite No.

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Phone Number

**9. List all names (maiden, aliases, nicknames, etc.) by which you have been known.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. Provide the information indicated concerning each "professional or occupational license" that you currently hold, have held in the past five years, or for which you are currently applying. As used herein, a "professional license" is any state or federal license, permit, registration, or certification that is required to engage in a regulated business or activity.**

License Type	License No.	Jurisdiction	Issue Date	Exp/Term Date	Status
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**11. Have you ever (1) had any professional or occupational license or certification suspended, canceled or revoked; (2) received a reprimand or disciplinary action; (3) surrendered a license or certification pending disciplinary action; or (4) had an application for such denied in Texas or any other state?**  Yes  No  
**If YES, submit a complete written explanation and appropriate documentation such as final orders, etc.**

**12. Are there any pending complaints, investigations, or disciplinary hearings against any professional or occupational licenses or certifications you hold?**  Yes  No  
**If YES, submit a complete written explanation and appropriate documentation.**

**13. Have you ever (1) been convicted of or pleaded *nolo contendere* to a criminal offense (Include ALL felonies and misdemeanors, including DWI and DUI. You do not have to include traffic tickets); (2) been placed on probation, community supervision, or deferred adjudication; or (3) are there any criminal charges pending against you?**  Yes  No  
**If the answer to (1), (2), or (3) is YES, submit copies of all indictments, information, judgments, orders and charges, and a written explanation.**

**14. Have you ever had a civil judgment rendered against you, or are there any civil suits pending against you?**  Yes  No  
**If YES, submit a complete written explanation and copies of all petitions and judgments.**

**IRREVOCABLE CONSENT TO SERVICE OF PROCESS**

I do hereby irrevocably make, constitute and appoint the Commissioner of the Texas Appraiser Licensing and Certification Board (TALCB) and its successors, as my agent, for and in the State of Texas, upon whom service in a legal proceeding arising out of my activities as a certified or licensed real estate appraiser may be made if the plaintiff in the action cannot, in the exercise of due diligence, effect personal service on me. Service of process upon the Commissioner shall be deemed valid personal service upon me pursuant to applicable Texas law. I understand that I have a legal duty to keep TALCB informed of my current address. I understand that if and when the Commissioner is serviced with process, the notice will be forwarded to me at the current address provided by me to TALCB. I also understand that if I fail to notify TALCB of my correct address I may not receive notice of a legal proceeding against me.

**CERTIFICATION OF APPLICANT**

I certify that I am currently a licensed or certified appraiser, in good standing, as listed in question 10 of this application and that the state(s), territory(ies), or commonwealth(s) in which I am certified or licensed as an appraiser have not been disapproved by the Appraisal Subcommittee.

I have read and understand this application and that the answers given herein are true, correct and complete. I will furnish all additional information or documentation requested by TALCB for verification of the information given in this application. I understand that failing to provide information or providing information that is false, misleading or fraudulent is grounds for disapproval of this application or revocation of my license.

I authorize TALCB to conduct any investigations of me which it deems prudent. I understand that information revealed in an investigation may be cause for disapproval of the application even though other requirements for a license have been met. I further understand that information submitted in conjunction with this application may be subject to public disclosure or inspection in accordance with the Public Information Act (Chapter 552, Government Code).

I certify that I will not perform any act that requires an appraiser license or certification until a license or certification has been issued to me by TALCB. If granted a license or certification, I will abide by the provisions of The Texas Appraiser Licensing and Certification Act (TEX OCC CODE Chapter 1103), TALCB Rules (22 TAC Chapters 153-157), and the Uniform Standards of Professional Appraisal Practice (USPAP).

\_\_\_\_\_  
**Applicant's Typed or Printed Name**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date Signed**

**PRIVACY NOTICE**

**In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.**

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.**
- (2) Under Sections 552.021 and 552.023 of the Governmental Code, the individual is entitled to receive and review the information.**
- (3) Under Section 559.004 of the Governmental Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.**