



## REQUEST FOR QUALIFYING COURSE ACCEPTANCE

School/Provider name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Course Title: \_\_\_\_\_ Classroom Hours: \_\_\_\_\_

Approval of Course: Attach letter indicating Appraiser Qualifications Board Course Approval (including time period of approval) if course is not offered by an accredited college or university for college credit.

**Course Title (choose from the following list of Appraiser Qualifications Board mandated courses):**

- BASIC APPRAISAL PRINCIPLES (30 classroom hours required)
- BASIC APPRAISAL PROCEDURES (30 classroom hours required)
- 15 HOUR NATIONAL USPAP COURSE OR EQUIVALENT (15 classroom hours required)
- RESIDENTIAL MARKET ANALYSIS AND HIGHEST AND BEST USE (15 classroom hours required)
- RESIDENTIAL APPRAISER SITE VALUATION AND COST APPROACH (15 classroom hours required)
- RESIDENTIAL SALES COMPARISON AND INCOME APPROACHES (30 classroom hours required)
- RESIDENTIAL REPORT WRITING AND CASE STUDIES (15 classroom hours required)
- STATISTICS, MODELING AND FINANCE (15 classroom hours required)
- ADVANCED RESIDENTIAL APPLICATIONS AND CASE STUDIES (15 classroom hours required)
- GENERAL APPRAISER MARKET ANALYSIS AND HIGHEST AND BEST USE (30 classroom hours required)
- GENERAL APPRAISER SALES COMPARISON APPROACH (30 classroom hours required)
- GENERAL APPRAISER SITE VALUATION AND COST APPROACH (30 classroom hours required)
- GENERAL APPRAISER INCOME APPROACH (60 classroom hours required)
- GENERAL APPRAISER REPORT WRITING AND CASE STUDIES (30 classroom hours required)

*I certify that the above described course complies with the curriculum content requirements imposed by the Appraiser Qualifications Board. I further understand that any final determination as to the acceptability of this course as meeting a candidate's educational requirements may be made by the staff of the Appraisal Subcommittee at the time it conducts an audit of the TALCB.*

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Include copy of letter indicating AQB Course Approval with listing of required curriculum areas covered in the course, a Course Completion Certificate, a Course Syllabus and a Course Outline indicating any textbook to be used in the class and, if possible, name of instructor. Do NOT include copy of any textbook or instructor manual.

If seeking acceptance for the 15 Hour National USPAP Course, include letter of approval from the Appraiser Qualifications Board and verification that you are using a USPAP Certified Instructor in the course.