



Appraiser Certification Renewal Form Information Sheet

**THIS FORM IS FOR THE TIMELY RENEWAL OF AN APPRAISER CERTIFICATION
OR FOR RENEWAL OF AN APPRAISER CERTIFICATION
THAT HAS BEEN EXPIRED LESS THAN SIX MONTHS**

BREAK DOWN OF FEES	RESIDENTIAL CERTIFICATION			GENERAL CERTIFICATION		
	Timely renewal	Late renewal 90 days or less	Late renewal more than 90 days but less than 6 mos.	Timely renewal	Late renewal 90 days or less	Late renewal more than 90 days but less than 6 mos.
TALCB Renewal Fee	460.00	690.00	920.00	560.00	840.00	1,120.00
National Registry Fee <i>(only for active renewals)</i>	80.00	80.00	80.00	80.00	80.00	80.00
Online Fee	5.00	5.00	5.00	5.00	5.00	5.00

IMPORTANT INFORMATION - PLEASE READ CAREFULLY

- **ALL FEES LISTED ABOVE ARE NONREFUNDABLE AND MUST BE SUBMITTED WITH THE APPLICATION.** AN APPLICATION SUBMITTED WITHOUT THE APPROPRIATE FEES WILL BE REJECTED AND RETURNED. All fees should be paid by a single **CASHIERS CHECK, PERSONAL CHECK OR MONEY ORDER** payable to TALCB. DO NOT PAY WITH CASH.
- Renewals submitted by mail must be postmarked on or before your license expiration date.

REQUIREMENTS AND DOCUMENTATION

To renew ACTIVE

- License holders must complete 28 hours of acceptable ACE, that must include 7 hours from a National USPAP Update.
- Supervisory Appraisers must complete a Board approved Appraiser Trainee/Supervisory Appraiser Course within 4 years before your current license expiration date to continue to supervise or relationships with your Appraiser Trainees will be terminated and Appraiser Trainees with one supervisor will be made inactive.
- Required education must be completed during the term of the license being renewed. Hours cannot be carried over from one renewal term to another.
- Credit will not be awarded for the same course taken more than once within the license holder's continuing education cycle.

To renew INACTIVE

You must request inactive status prior to submitting your renewal.

You may renew a license on inactive status without submitting ACE.

Complete the application fully and mail with check or money order payable to TALCB.