



# RENEWAL OF APPRAISER CERTIFICATION

P.O. Box 12188, Austin, Texas 78711-2188

FEES	RECEIPT NUMBER	RESIDENTIAL CERTIFICATION		GENERAL CERTIFICATION		MONEY TYPE
		Amount to Renew <u>ACTIVE</u>	Amount to Renew <u>INACTIVE</u>	Amount to Renew <u>ACTIVE</u>	Amount to Renew <u>INACTIVE</u>	
TIMELY RENEWAL		\$443.25	\$363.25	\$493.25	\$413.25	
EXPIRED 90 DAYS OR LESS		\$598.25	\$518.25	\$673.25	\$593.25	
EXPIRED MORE THAN 90 DAYS BUT LESS THAN 6 MONTHS		\$753.25	\$673.25	\$853.25	\$773.25	

DO NOT WRITE ABOVE THIS LINE

**NOTE: ALL INFORMATION MUST BE TYPED OR PRINTED IN INK**

**1. Full Name: (as it appears on certification)**

\_\_\_\_\_

Last First Middle

**2. Certification Number:** \_\_\_\_\_ **3. Expiration Date:** \_\_\_\_\_

**4. Renewal Type:**  Timely  Expired 90 days or less  Expired more than 90 days

**5. Renewal Status:**  Active  Inactive

**6. Mailing Address and Contact Information: (Post Office Box may be used)**

\_\_\_\_\_

Number, Street and Apt No.

\_\_\_\_\_

City State Zip Code Phone Number

\_\_\_\_\_

Fax Number E-mail Address

**7. Place of Business Address: (Must be a fixed street address, not a Post Office Box)**

\_\_\_\_\_

Number, Street and Suite No.

\_\_\_\_\_

City State Zip Code Phone Number

**8. Since your last renewal, have you: (1) had any professional or occupational license or certification suspended, canceled or revoked; (2) received a reprimand, warning letter, or disciplinary action; or (3) had an application for such denied in Texas or any other state?**  Yes  No

**If YES, submit a complete written explanation and appropriate documentation such as final orders, etc.**

**9. Are there any pending complaints, investigations, or disciplinary hearings against any professional or occupational licenses or certifications you hold?**  Yes  No

**If YES, submit a complete written explanation and appropriate documentation such as final orders, etc.**

**10. Since your last renewal, have you (1) been convicted of or pleaded *nolo contendere* to a criminal offense (Include ALL felonies and misdemeanors, including DWI and DUI. You do not have to include traffic tickets); (2) been placed on probation, community supervision, or deferred adjudication; or (3) are there any criminal charges pending against you?**  Yes  No

**If the answer to (1), (2), or (3) is YES, submit copies of all indictments, information, judgments, orders and charges, and a written explanation.**

11. Since your last renewal, have you had a civil judgment rendered against you, or are there any civil suits pending against you?  Yes  No  
**If YES, submit a complete written explanation and copies of all petitions and judgments.**

12. Are you currently in default on a student loan guaranteed by the Texas Guaranteed Student Loan Corporation (TG)?  Yes  No  
**If YES, submit a copy of your repayment agreement with TG.**

13. Complete the chart below with the Appraiser Continuing Education (ACE) you have completed to meet the minimum renewal education requirement of 28 hours of acceptable ACE, that must include 7 hours from a National USPAP Update. Supervisory appraisers must complete a Board approved Appraiser Trainee/Supervisory Appraiser Course within 4 years of their current expiration date to continue to supervise or relationships with their Appraiser Trainees will be terminated and Appraiser Trainees with one supervisor will be made inactive. **You must submit copies of ACE course completion documents for all education listed.**

Course/Seminar Title	Course Provider or Sponsor	Date Completed	Hours
<b>Total ACE Hours Completed</b>			

**CERTIFICATION OF APPRAISER**

I have personally completed all coursework listed on this renewal form and am submitting copies of course completion documents with this form.

All information I have submitted in this renewal form is true and correct. I understand my certification or license may be revoked, or other disciplinary action taken, if I furnish false or misleading information on this renewal application. I further understand that information submitted in conjunction with this renewal may be subject to public disclosure or inspection in accordance with the Public Information Act (Chapter 552, Government Code).

I agree that the Board may send all notices and communications concerning my license to my e-mail address on file with the Board.

I understand that my certification is not renewed until the TALCB reissues my certification.

\_\_\_\_\_

Date SignedSignature of Appraiser

**Be certain that your renewal application:**

- \* Is complete - incomplete renewals cannot be processed and will be returned
- \* Is signed and dated
- \* Is postmarked no later than the expiration date
- \* Includes copies of ACE course completion documents for this renewal
- \* Includes copies of required documents for any "YES" answers

**PRIVACY NOTICE**

In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.
- (2) Under Sections 552.021 and 552.023 of the Governmental Code, the individual is entitled to receive and review the information.
- (3) Under Section 559.004 of the Governmental Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.