Print Form

Appraiser License Renewal Form Information Sheet

THIS FORM IS FOR THE TIMELY RENEWAL OF AN APPRAISER LICENSE OR FOR RENEWAL OF AN APPRAISER LICENSE THAT HAS BEEN EXPIRED LESS THAN SIX MONTHS

BREAK DOWN OF FEES	License timely renewal	License late renewal 90 days or less	License late renewal more than 90 days but less than 6 mos.
TALCB Renewal Fee	290.00	435.00	580.00
National Registry Fee *(only for active renewals)*	80.00	80.00	80.00
Online Fee	5.00	5.00	5.00
Paper Filing Fee	20.00	20.00	20.00

IMPORTANT INFORMATION - PLEASE READ CAREFULLY

- **ALL FEES LISTED ABOVE ARE NONREFUNDABLE AND MUST BE SUBMITTED WITH THE APPLICATION.** AN APPLICATION SUBMITTED WITHOUT THE APPROPRIATE FEES WILL BE REJECTED AND RETURNED. All fees should be paid by a single **CASHIERS CHECK, PERSONAL CHECK OR MONEY ORDER** payable to TALCB. DO NOT PAY WITH CASH. You can avoid the $20 paper filing fee if you renew online at www.talcb.texas.gov.
- Renewals submitted by mail must be postmarked on or before your license expiration date.
- **Additional documents must be submitted to TALCB** regarding Appraiser Continuing Education (ACE) to complete this renewal application. See details below.
- NOTE: Under State Law, TALCB cannot renew your license if you have defaulted on a student loan guaranteed by the Texas Guaranteed Student Loan Corporation (TG) unless you have entered into a repayment agreement with TG. Your renewal application will be rejected if we receive information from TG that you have defaulted on a student loan. **YOU MUST CONTACT TG BEFORE FILING THIS APPLICATION IF YOU HAVE DEFAULTED ON A STUDENT LOAN.** TG can be contacted at: P.O. Box 83100, Round Rock, TX 78683-3100 or 1-800-252-9743.
- Your license is not renewed until TALCB has received AND approved the renewal application, fee, and ACE documentation. Please allow sufficient time prior to your expiration date for evaluation and processing.

REQUIREMENTS AND DOCUMENTATION

To renew **ACTIVE**

- License holders must complete 28 hours of acceptable ACE, that must include 7 hours from a National USPAP Update.
- Required education must be completed during the term of the license being renewed. Hours cannot be carried over from one renewal term to another.
- Credit will not be awarded for the same course taken more than once within 3 years (except for the 7 hour National USPAP Update course).

If you expire and want to become active within 6 months of expiration, you must complete the required ACE hours, pay the applicable renewal fee.

If you have been expired more than 6 months, you must submit the Application for Appraiser License and meet all then-current requirements for authorization.

To renew **INACTIVE**

A license holder may file a renewal application and renew a license in inactive status without submitting ACE. A license holder cannot engage in appraisal practice with an inactive license.

Complete the application fully and mail with check or money order payable to TALCB.