TEXAS APPRAISER LICENSING & CERTIFICATION BOARD

P.O. BOX 12188 • AUSTIN, TEXAS 78711-2188 • WWW.TALCB.TEXAS.GOV

APPLICATION FOR APPRAISER LICENSE (not be used to apply for certification)

FEES	RECEIPT NUMBER	AMOUNT	MONEY TYPE	DATE RECEIVED
LICENSE APPLICATION		$350.00		

DO NOT WRITE ABOVE THIS LINE

ALL INFORMATION MUST BE TYPED OR PRINTED IN INK. MAKE CHECKS OR MONEY ORDERS PAYABLE TO TALCB. APPLICANTS WILL BE REQUIRED TO PAY A NATIONAL REGISTRY FEE OF $80.00 AFTER ALL REQUIREMENTS ARE MET. FEES ARE NON-REFUNDABLE. THE AMOUNT ABOVE INCLUDES A $20 PAPER FILING FEE THAT YOU CAN AVOID IF YOU APPLY ONLINE.

1. Full Legal Name: _____
Last First Middle

2. Social Security Number: _____ **3. Drivers License or State ID Number:** _____ State

4. Date of Birth: _____ **5. Gender:** ☐ Male ☐ Female

6. Ethnic Group: ☐ Black/African American ☐ Hispanic ☐ Decline to respond ☐ White ☐ Asian ☐ Other (specify): _____

7. Mailing Address and Contact Information: (Post Office Box may be used)

_____
Number, Street and Apt No.

_____ City _____ State _____ Zip Code _____ Phone Number

_____ Fax Number _____ E-mail Address

8. Place of Business Address: (Must be a fixed street address, not a Post Office Box)

_____
Number, Street and Suite No.

_____ City _____ State _____ Zip Code _____ Phone Number

9. List all names (maiden, aliases, nicknames, etc.) by which you have been known.

_____ _____

_____ _____

10. Provide the information indicated concerning each "professional or occupational license" that you currently hold, have held in the past five years, or for which you are currently applying. *As used herein, a "professional license" is any state or federal license, permit, registration, or certification that is required to engage in a regulated business or activity.*

License Type	License No.	Jurisdiction	Issue Date	Exp/Term Date	Status

11. Have you ever (1) had any professional or occupational license or certification suspended, canceled or revoked; (2) received a reprimand or disciplinary action; (3) surrendered a license or certification pending disciplinary action; or (4) had an application for such denied in Texas or any other state? ☐ Yes ☐ No
If YES, submit a complete written explanation and appropriate documentation such as final orders, etc.

12. Are there any pending complaints, investigations, or disciplinary hearings against any professional or occupational licenses or certifications you hold? ☐ Yes ☐ No
If YES, submit a complete written explanation and appropriate documentation such as final orders, etc.

13. Have you ever (1) been convicted of or pleaded *nolo contendere* to a criminal offense (Include **ALL** felonies and misdemeanors, including DWI and DUI. You do not have to include traffic tickets); (2) been placed on probation, community supervision, or deferred adjudication; or (3) are there any criminal charges pending against you? ☐ Yes ☐ No
If the answer to (1), (2), or (3) is YES, submit copies of all indictments, information, judgments, orders and charges, and a written explanation.

14. Have you ever had a civil judgment rendered against you, or are there any civil suits pending against you? ☐ Yes ☐ No
If YES, submit a complete written explanation and copies of all petitions and judgments.

15. Is education to meet the current education requirements being submitted at this time? ☐ Yes ☐ No
If YES, submit photocopies of transcripts and/or course completion certificates.

Basic Appraisal Principles	30 Hours	Residential Market Analysis and Highest and Best Use	15 Hours
Basic Appraisal Procedures	30 Hours	Residential Appraiser Site Valuation and Cost Approach	15 Hours
15-Hour National USPAP or Equivalent	15 Hours	Residential Sales Comparison and Income Approach	30 Hours
		Residential Report Writing and Case Studies	15 Hours

Applicant must also have completed an Associate's Degree or higher OR 30 semester credit hours from an accredited college or university.

16. Is experience to meet TALCB's requirements being submitted at this time? ☐ Yes ☐ No
If YES, submit photocopies of your experience on TALCB's Appraisal Experience Log along with an Appraisal Experience Affidavit.

You MUST be able to produce copies of the workfiles and an appraisal report for each appraisal assignment described in the experience log.

17. Do you wish to use experience previously submitted to TALCB in connection with another action? ☐ Yes ☐ No
If YES, provide the type of application and the approximate date it was submitted to TALCB:

_____

You MUST be able to produce copies of the workfiles and an appraisal report for each appraisal assignment described in the experience log.

AN APPLICANT MAY NOT TAKE THE EXAMINATION UNTIL THE APPLICATION HAS BEEN PROCESSED AND THE EDUCATION AND EXPERIENCE REQUIREMENTS HAVE BEEN MET. ALL REQUIREMENTS OF THE APPLICATION MUST BE SATISFIED WITHIN 12 MONTHS AFTER THE DATE THE APPLICATION IS RECEIVED BY THE TALCB OR THE APPLICATION WILL EXPIRE.

CERTIFICATION OF APPLICANT

I certify that I have read and understand this application and that the answers given herein are true, correct and complete. I will furnish all additional information or documentation requested by the Texas Appraiser Licensing and Certification Board (TALCB) for verification of the information given in this application. I understand that failing to provide information or providing information that is false, misleading or fraudulent is grounds for denial of this application or revocation of my license.

I authorize TALCB to conduct any investigations of me as authorized by law or TALCB rules. I understand that information revealed in an investigation may be cause for denial of the application even though other requirements for a license have been met and that if an investigation is necessary, it may not be conducted until I have passed the examination. I further understand that information submitted in conjunction with this application may be subject to public disclosure or inspection in accordance with the Public Information Act (Chapter 552, Government Code).

I certify that I will not perform any act that requires an appraiser license or certification until a license or certification has been issued to me by TALCB. If granted a license or certification, I will abide by the provisions of The Texas Appraiser Licensing and Certification Act (TEX OCC CODE Chapter 1103), TALCB Rules (22 TAC Chapters 153-157) and the Uniform Standards of Professional Appraisal Practice (USPAP).

_____

Applicant's Typed or Printed Name

_____ _____

Applicant's Signature **Date Signed**

NOTE: State law prohibits renewing a license after a license holder has defaulted on a student loan guaranteed by the Texas Guaranteed Student Loan Corporation (TG) unless the license holder has entered into a repayment agreement with TG. YOU should contact the TG BEFORE filing this application if you have defaulted on a student loan. A renewal may be rejected if this agency has received information from TG that the applicant has defaulted on a student loan. The Texas Guaranteed Student Loan Corporation can be contacted at: Texas Guaranteed Student Loan Corporation, P.O. Box 83100, Round Rock, TX 78683-3100. Phone: 1-800-252-9743.

PRIVACY NOTICE

In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.

(1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.

(2) Under Sections 552.021 and 552.023 of the Governmental Code, the individual is entitled to receive and review the information.

(3) Under Section 559.004 of the Governmental Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.