



APPRAISER CONTINUING EDUCATION (ACE) SUBMISSION FORM FOR ONLINE RENEWALS

After completing your online renewal, you must email this form and course completion documents to documents@talcb.texas.gov.

- License holders must complete 28 hours of acceptable ACE, which must include 7 hours from a National USPAP Update.
 - ◆ Supervisory appraisers must complete a Board approved Appraiser Trainee/Supervisory Appraiser Course within 4 years before their current license expiration date and submit proof of completion to continue supervising Appraiser Trainees. Without proof of completion, all relationships with Appraiser Trainees will be terminated, and any Appraiser Trainees with only one supervisor will be made inactive. **This course may be eligible for credit towards the 28 hours of ACE required for license renewal.**
 - ◆ Appraiser Trainees must complete a Board approved Appraiser Trainee/Supervisory Appraiser Course within 4 years before their current license expiration date to renew active. **This course is in addition to the 28 hours of ACE required for license renewal.**
- Required education must be completed during the term of the license being renewed. Hours cannot be carried over from one renewal term to another.
- Credit will not be awarded for the same course taken more than once within the license holder's continuing education cycle.

Complete the chart below with the ACE you have completed to meet the minimum renewal education requirement. You must submit copies of ACE course completion documents for all education listed. If additional information is necessary, you will be notified.

Course/Seminar Title	Course Provider or Sponsor	Date Completed	Hours
Total ACE Hours Completed			

CERTIFICATION STATEMENT

- I have personally completed all coursework listed on this renewal form and am submitting copies of course completion documents with this form.
- I understand that my certification or license is not renewed until the TALCB reissues my certification or license.

Printed Name

License No.

Signature

Date Signed