



### **MEETING AGENDA**

Texas Appraiser Licensing & Certification Board  
Stephen F. Austin Building  
1700 North Congress, Room 170  
Austin, Texas 78701

***Friday, November 18, 2016, 10:00 a.m.***

### **CALL TO ORDER**

1. Call to order and pledges of allegiance
2. Roll call and discussion and possible action to excuse Board member absence(s), if any
3. Welcome new Board members and recognize outgoing Board members

### **PUBLIC COMMENTS**

4. Comments from members of the public regarding non-agenda items

### **EXECUTIVE SESSION**

5. Executive session to discuss pending litigation or receive advice of counsel pursuant to Texas Government Code §551.071

### **CONSENT AGENDA**

6. Ratification of the official record of the August 19, 2016 Board meeting as approved for posting on the website by the Secretary of the Board
7. Approval of agreed final orders and surrenders in the matter of:
  - a. Complaint #15-198 & 15-263 (Earl Raphe Shipman, TX-1321505-R)
  - b. Complaint #16-074 (Don Carroll Box, TX-1322072-R)
  - c. Complaint #16-077 (John William Schuhmacher, TX-1338810-R)
  - d. Complaint #16-141 (Jill Davis Hoffman, TX-1337093-R)
  - e. Complaint #16-168 (Pamela McDaniel, Unlicensed)

- f. Complaint #15-361, 15-362, 15-363, 15-364 & 15-365 (Kristin C. Nielson, TX-1334664-R)
- g. Complaint #16-066 & 16-067 (Heath Dean Hanson, TX-1335186-R)

#### **MODIFICATIONS**

- 8. Discussion and possible action regarding request for modification of agreed order in the matter of Complaint #15-326, 15-327 & 16-190 (John C. Vinton, TX-1327349-R)

#### **COMMITTEE REPORTS**

- 9. Report by AMC Advisory Committee
- 10. Report by Education Committee
- 11. Report by Enforcement Committee

#### **STAFF REPORTS**

- 12. Staff reports by Commissioner, Deputy Commissioner, and Division Directors, which may include reports on processes, monthly activities and statistical data for communications, licensing, education, information technology, staff services, and enforcement; current topics related to regulation of real estate appraisers; discussion of topics raised by monthly reports; introduction of new employees; and questions by Board members to staff regarding issues raised by the staff reports

#### **RULES FOR POSSIBLE ADOPTION**

- 13. Discussion and possible action to adopt amendments to 22 TAC §153.15, Experience Required for Licensing
- 14. Discussion and possible action to adopt amendments to 22 TAC, Chapter 159, Rules Relating to Provisions of the Texas Appraisal Management Company Registration and Regulation Act:
  - a. 22 TAC §159.52, Fees
  - b. 22 TAC §159.161, Appraiser Panel
  - c. 22 TAC §159.201, Guidelines for Revocation, Suspension, or Denial of a License

#### **RULES FOR POSSIBLE PROPOSAL**

- 15. Discussion and possible action to propose amendments to 22 TAC, Chapter 153, Rules Relating to provisions of the Texas Appraiser Licensing and Certification Act:
  - a. 22 TAC §153.5, Fees
  - b. 22 TAC §153.19, Licensing for Persons with Criminal History

### **PENDING BUSINESS**

16. Update regarding Appraisal Subcommittee's proposed rule related to collection of AMC National Registry fees
17. Update regarding 2<sup>nd</sup> AQB Exposure Draft of Proposed Changes to the *Real Property Appraiser Qualification Criteria*

### **NEW BUSINESS**

18. Discussion and possible action on recommendations from Enforcement Committee regarding changes to experience log instructions.
19. Discussion and possible action regarding possible legislative changes for 2017
20. Discussion and possible action regarding floor nominations to create a slate of candidates for the offices of Vice Chair and Secretary of the Board

### **OTHER BUSINESS**

21. Request for potential future meeting agenda items
22. Discussion and possible action to schedule future meeting dates
23. Adjourn

**The Texas Appraiser Licensing and Certification Board may meet with its attorney in executive session on any item listed above as authorized by the Texas Open Meetings Act, Tex. Gov't Code §551.071.**

**Pursuant to section 46.035(c) of the Texas Penal Code handgun license holders are prohibited from carrying a handgun at this open meeting. This prohibition applies to both concealed and open carry handguns.**